



HERETAUNGA KINDERGARTEN ASSOCIATION

Te Pūtahi Kura Pūhou O Heretaunga

44th ANNUAL GENERAL MEETING

Wednesday, 29 June 2022 at 6:30 pm
Heretaunga Community Hall, 317 Hapuku Street, Hastings

Meeting Minutes

Board Members

Peter Cooke (President), Ryan Priest (Vice President), Sara Feather, Claire Osborne,
Teacher Representative: Robyn Wyber-Kiwara (Irongate)

Apologies: Sarah Bell

Heretaunga Kindergarten Association – Support Office

Scott Jenyns (General Manager), Ainsely Perry (Finance Manager), Shellee Bickers (Education Leader),
Kirsty Overend (HR Manager), Dominic Stanley (Property, Maintenance & Contract Manager)

In attendance

Natalie Reid (HT Raureka), Lynda Cushing (Teacher Camberley), Vanessa Jefferd (Member Waipawa),
Fiona Francois (HT Te Mata), Michelle Tuhura (HT Frimley), Natasha McKay, Robyn Kiwara (Teacher
Irongate), Alisha Makea (HT Ellen Stevenson), Aspen Edwards (Teacher Raureka), Deb Jones (HT
Irongate), Judith Lambert (Teacher Te Mata), Lara Coddis, Cilla Te Kira (HT Mayfair), Leigh Saunders
(Teacher Mayfair), Kim Kuring (HT Lucknow), Papara Wano (Teacher Camberley), April MacDonald (HT
Peterhead), Daisy Wolff (HT Harold Mayo), Julie Millner (Teacher Havelock North Central), Ange Jasmin
(Teacher Havelock North Central), Frances Martin (Member Frimley), Mandie McDonald (Teacher
Lucknow), Erin King (Member Frimley), Monique Stead (Member Harold Mayo)

In attendance via teams: Frances Blake (HT Havelock North Central), Lena Sagar (HT Hunter Park), Sue
White (HT Waipawa), Grae Gillespie, Samantha Lay (Voting member Lucknow), Renee Edwards (voting
member Raureka)

Voting Members in attendance

Tamara Pawson (Frimley Park), Bonnie Greene (Te Mata), Michelle Poulain (Mayfair), Amy Jack
(Havelock North Central), Hinerai Waerea (Irongate), Lara Dyke (Parkvale)

Apologies

Members: Kathryn Hamilton (Peterhead), Pip Hocquard (Parkvale), Bec Giblin (Waipawa)

Head Teachers: Sharon SciaScia (Lakeview)

Teachers: Liz Payne (Irongate), Lesley Russell (Irongate)

Life Members: David Petersen

Welcome

Peter Cooke (PC) invited Papara Wano to commence proceedings with an opening Karakia
(Whakatūwhera) and mihi.

PC then confirmed that a quorum was present and declared that the 44th annual general meeting of
Heretaunga Free Kindergarten Association was open at 18.36pm.

PC welcomed and thanked everyone for their attendance, confirmed that no proxies had been received
from those members not able to attend this evenings meeting and provided a health and safety debrief
before proceeding to official agenda matters.

1	Confirmation of Minutes from Previous Meeting			
	i	<p>PC confirmed that the minutes of the Annual General Meeting held on 24th March 20221 that had been previously circulated to members, were taken as read and confirmed as a true and correct record of hat meeting.</p> <p>PC then made the following motion “that the minutes of the previous Annual General Meeting held on the 24th March 2021 are taken as read and confirmed as a true and accurate record of that meeting”.</p> <p>Motion passed.</p>		
		Moved	Peter Cooke	Seconded April McDonald
2	Matters arising from previous meetings			
	i	None.		
3	President’s Annual Report			
	i	<p>PC presented the President’s report as contained in the Annual Report and covered off some key highlights for the 2021 year.</p> <p>PC then made the following motion “that the Presidents report be accepted”.</p> <p>Motion passed.</p>		
		Moved	Peter Cooke	Seconded Michelle Tuhura
4	Financial Reports			
	i	<p>PC presented the PWC audited accounts as per the annual report and reiterated that the association was in a strong financial position as a result of careful and diligent management of the associations affairs. No questions were posed.</p> <p>PC put forward the following motion, ‘that the audited annual financial statement of accounts and annual report be approved.</p> <p>Motion passed</p>		
		Moved	Peter Cooke	Seconded Michelle Tuhura
5	Appointment of Auditor			
	i	<p>PC put the following motion forward “that ‘PricewaterhouseCoopers’ be appointed Auditors for the ensuing year on the terms and a fee to be negotiated by the General Manager and Board.”</p> <p>Motion passed</p>		
		Moved	Peter Cooke	Seconded Robyn Wyber-Kiwara
6	Election of Honorary Solicitor			
	i	<p>PC put forward the following motion “that ‘Jodi Lett from Bannister & von Dadelszen be reappointed as the Honorary Solicitor for 2022.</p>		

		Motion passed			
		Moved	Peter Cooke	Seconded	Natalie Reid
7	Election of Board members (one vacancy)				
	i	<p>PC confirmed that one nomination had been received from Waipawa member Vanessa Jefferd. PC called Vanessa forward to introduce herself to all attendees and Vanessa provided all in attendance a brief insight into her background and rationale for putting her name forward.</p> <p>There was no requirement for a vote and PC congratulated and welcomed Vanessa to the board.</p>			
8	Election of Life Member – Jared McGillicuddy				
	i	<p>PC tabled background on Jared McGillicuddy and his service to the association.</p> <p>PC put the following motion forward “that ‘Jared McGillicuddy be appointed life member of the association”.</p> <p>Motion passed</p>			
		Moved	Peter Cooke	Seconded	Robyn Wyber-Kiwara
9	General Business				
	i	There were no matters of general business raised.			

The President declared the meeting closed at 18:53 pm.

Papara Wano concluded proceedings with a closing Karakia (Whakakapi).