

Governance Policy

PURPOSE:

The purpose of the Governance Policy is to support the success and integrity of our Association through effective, informed and robust governance practice.

SCOPE:

The Governance Policy includes:

- Board (Persons Conducting a Business or Undertaking PCBU)
- Chief Executive Officer (CEO)/General Manager
- Licensee
- Senior Management Team
- Staff
- Whānau

REQUIRED DOCUMENTS / PROCEDURES (what actually happens)

Board Member Handbook - HK

Heretaunga Kindergarten Association Strategic Plan - HK

Constitution – HK

General Manager Delegated Authority - HK

LEGISLATIVE REQUIREMENT:

Act	Weblink
Employment Relations Act 2000	https://www.legislation.govt.nz/act/public/2000/0024/latest/whole.html
Health & Safety at Work Act 2015	https://www.legislation.govt.nz/act/public/2015/0070/latest/DLM5976660.html
Charities Act 2005	https://www.legislation.govt.nz/act/public/2005/0039/latest/DLM344368.html
Incorporated Societies Act 1908 (reprinted 2020)	https://www.legislation.govt.nz/act/public/1908/0212/latest/whole.html
Treaty of Waitangi Act 1975	https://www.legislation.govt.nz/act/public/1975/0114/latest/whole.html

REGULATORY REQUIREMENTS:

Heretaunga Kindergarten Association Constitution	
NZK Constitution	
NZ Institute of Directors Four Pillars of Governance	