



Monthly Head Teacher Report

Te Mata Kindergarten Date: 18th March 2010

Head Teacher: Fiona Francois

Teachers: Rachel Furniss

Karen McLaughlin

Kindergarten Support: Michelle Thompson

Teaching and Learning

What has been happening in the programme over the last month?

Topics children have been learning about through their individual discovery projects and as a group.

- *Our bodies*
- *Boats*
- *Drawing/Painting*
- *Puppets*
- *Pirates*
- *St.Patrick's Day*

What will be the focus in the programme over the next few weeks, any resources required for this

The children continue to amaze us with all the wildlife they have discovered recently and shared at Kindergarten. The digital microscope has been very busy. It is very valuable for the children to have these opportunities to share their special stories from home and their discoveries.

The programme has been focusing around the specific children's interests and everyone enjoyed playing in Rachel's boat which she shared for the morning. The children also asked to learn about the Titanic and everyone participated in our own special Te Mata Kindergarten performance of the story of the Titanic.

The interest in puppet generated many sharing opportunities with the children bringing their own collections from home, this is still continuing. Several children also made their own puppets at home with their families which they brought to show at mat time.

Mat time provides valuable opportunities for the children to share and develop their confidence. Many parents are astounded that their children have shared at mat time in front of the whole group. Without mat time these invaluable learning opportunities would be diminished. We too are also encouraged to see how proud the children are.

Excursions planned.

	<p><i>Through the interest in painting the children have become very skilled creating self portraits. They have also learnt the special feature that an artist always leaves – their signature. This also has encouraged the children to practise writing their names on their art work just like a famous artist.</i></p> <p><i>The pirate topic was also embraced enthusiastically. We built a pirate ship outside using the boxes, hoisted many pirate flags and this provided many opportunities for role play. This knowledge was extended when celebrating St.Patrick’s day and the children learnt that Patrick was kidnapped by pirates and taken to Ireland from England. The ship was then adapted into the Titanic and sailed from Ireland to New York.</i></p>
<p>Relationships and Strategic Management</p> <p>Report on any Quality improvement processes.</p> <p>Other areas of review or improvement not included in previous planning.</p> <p>Policy and procedure review.</p> <p>Liaison with outside Agencies.</p>	<p><i>We have ordered the new sand equipment storage shed and hopefully it will be installed over the term break.</i></p> <p><i>We have also purchased some new equipment and resources.</i></p> <p><i>IEP meeting – GSE staff.</i></p> <p><i>Meeting with Bronwen Bertram General Manager HFKA</i></p>

<p>Health and Safety / Property</p> <p>Building or Ground Development/ Maintenance.</p> <p>Health visitors or relevant information to parents.</p>	<ul style="list-style-type: none"> • <i>Many of the half rounds in the playground have come loose and I have made a maintenance request to the Association to have these repaired.</i> • <i>I have also contacted Burgess matting who will be visiting to repairs the holes left by the slide being moved.</i> • <i>Could someone please cut back the grape vine</i> <p><i>We would like recommend the committee employ a grounds person to assist with the sweeping, gardening and general maintenance. We have had many wonderful volunteers and appreciate the time a few individuals give. With the onset of autumn soon the leaves become a very large daily chore for teachers.</i></p>
<p>Human Resources</p> <p>Thanks to</p> <p>Visitors to Kindergarten.</p> <p>Report back on PD attendance.</p> <p>Relievers, Students, kindergarten support.</p>	<p><i>All our amazing families who supported our St.Patrick's day celebration.</i></p> <p><i>Group Special Education staff.</i> <i>Builder</i> <i>Plumber has adjusted the temperature of the shower water and taps in children's bathroom.</i></p> <p><i>Rachel and Fiona attended a Word ICT workshop with Liz Fitzsimmons.</i></p> <p><i>We have a student teacher Kristy Taylor from Waikato University for a 2 week placement.</i> <i>We also have a student from EIT, Annie Fergusson who will be at Kindergarten every Monday and Tuesday until the end of the year.</i></p>

<p>Information Systems</p> <p>How are we managing ICT development</p> <p>Requirements.</p> <p>Web Page Changes required</p>	<p><i>The new laptops provided by Association are not working efficiently. There are start up difficulties, the DVD player does not work, and they are very slow and inefficient. This was especially highlighted at the computer course when Fiona as working on her laptop and Rachel was still waiting for hers to respond 10 minutes later.</i></p> <p><i>Family evening and St.Patrick's day photographs added to web site please.</i></p>
<p>Finance/ Administration</p> <p>Rolls</p> <p>Any significant purchases/ grants received.</p> <p>Wish list/ requests.</p> <p>Petty cash requirements.</p> <p>Fundraising support.</p> <p>Total payments approved for payment</p>	<p><i>Both rolls are full and the waiting list continues to be steady.</i></p> <p><i>Someone to help clean and remove all material from behind shed. This will require a trailer.</i></p> <p><i>Could someone assist in attaching caps on the end of climbing frames to remove possible finger entrapments are detailed in our playground safety report.</i></p> <p><i>The sprinkler system has a leak and needs fixing could someone look at this please.</i></p> <p><i>\$50</i></p> <p><i>We have had a few wine orders and this finish tomorrow. There is less number of orders than previously and this may be due to the case orders.</i></p>

