

# Parkvale Kindergarten

## Minutes of Meeting held at 7.52pm on the 9<sup>th</sup> of February 2011 at Parkvale Kindergarten

### Welcome

Ruth Bassett welcomed everyone to the meeting this evening.

### Present

Ruth Bassett, Louise Steffart, Vanessa France, Amy Carrington, Amy Battersby, Anthea Taylor, Catherine McGrath, Anna Finlayson, Kim Alebardi, Kylie Gilmore, Karen McLaughlin, Vicky Simpson, Fiona Wiseman

### Apologies

Cushla McLaren, Julie Read

### Previous Minutes

Minutes of the previous meeting were passed as a true and correct record.

*Moved* Louise Steffert                      *Seconded* Kim Alebardi                      *Carried Unanimously*

### Matters Arising

### Correspondence Inwards

### Correspondence Outwards

### Banking Officers Report

Read by Kim Alebardi

### January 2011 Report

Closing balances as at 31 December 2010	- Cheque Account	\$ 2244.16
	- On Call Account	\$ 35715.53
Closing Balances as at 31 January 2011	- Cheque Account	\$ 1275.95
	- On Call Account	\$ 34820.64

Accounts for Payment – February 2011                      \$ 6411.13

It was moved that the accounts be passed for payment to the amount of \$ 6411.13.

*Moved* Kim Alebardi                      *Seconded* Louise Steffart                      *Carried Unanimously*

### **Head Teacher's Report**

Presented by Fiona Wiseman

*Please see report attached.*

Some points of interest include:

- Vegetable garden produce being used in cooking and for morning tea
- "Playing as Good Friends" concept being revisited due to number of new children in sessions
- Getting quotes for heat pump in office and new kitchen, is anyone keen to oversee management of kitchen project.
- Back store room to be gutted and new shelving installed
- Sandpit area upgrade this year
- All roles are full.

*Moved* Fiona Wiseman                      *Seconded* Kim Alebardi                      *Carried Unanimously*

### **Fundraising Report**

### **Maintenance Report**

*Please see report attached.*

- Repainting the outside of building the right blue
- Redoing old back office
- Water needs to be changed in survival kit.

*Moved* Anthea Taylor                      *Seconded* Louise Steffart                      *Carried Unanimously*

### **General Business**

Discuss the day and time of meetings at next meeting.

Discuss who is to go to Association AGM on the 31 March at next meeting.

Meeting Closed at 8:25 pm

Next Meeting     **7:00pm, 9<sup>th</sup> March 2011**

Signed as a true and correct record by