

## PARKVALE KINDERGARTEN

### MINUTES OF MEETING HELD AT 7:10 PM ON THE 9TH OF JUNE 2010 AT PARKVALE KINDERGARTEN

#### Welcome

Claire Hemmings welcomed everyone to the meeting this evening.

#### Present

Fiona Wiseman, Kylie Gilmore, Kim Alebardi, Anna Finlayson, Louise Steffert, Ruth Bassett, Tina Oliver, Claire Hemmings

#### Apologies

Vicki Simpson, Mariana Walls, Jade Appleyard, Pam Russell, Vanessa France, Julia Read

#### Previous Minutes

Minutes of the previous meeting were passed as a true and correct record.

*Moved* Ruth Bassett

*Seconded* Louise Steffert

*Carried Unanimously*

#### Matters Arising

An amendment was made to the May Minutes – the Correspondence Inwards was seconded by Julia Read.

#### Correspondence Inwards

- Committee resignation letter from Jade Appleyard.
- Committee resignation letter from Claire Hemmings
- Email from Chelsea Werder asking if we can distribute flyers for her for photo gifts.
- Email from Prenzel On The Bay regarding a Prenzel Tasting fundraiser.
- Email from The Fundraising Foundation about the Top 10 Fundraising Mistakes and 5 Top Fundraisers.
- Creative Pads for Creative Kids – note pad fundraiser.

#### Correspondence Outwards

- Email sent to Creative Pads for Creative Kids for note pad order forms.

*Inwards received & Outwards endorsed* Louise Steffert    *Seconded* Kim Alebardi    *Carried Unanimously*

#### Banking Officer's Report

Read by Kim Alebardi

#### June 2010 Report

Closing balances as at May 31th 2010	- Cheque Account	\$986.16
	- On Call Account	\$32,432.34
Accounts for Payment – June 2010	\$1725.56	

*It was moved that the accounts be passed for payment to the amount of 1725.56*

*Moved* Kim Alebardi

*Seconded* Claire Hemmings

*Carried Unanimously*

We give approval for the payments for July to be paid by the Association.

*Moved* Kim Alebardi

*Seconded* Ruth Bassett

*Carried Unanimously*

### **Head Teacher's Report**

Presented by Fiona Wiseman

Please see report attached. Some points of interest include:

- Wendy the Weta and huge interest in insects.
- Transition to school.
- Ann Anderson has started as resource person.
- Child Protection and Family Support policy is under review.
- Liaison with Special Education over placement of children.
- Britton Canvas has taken down the shades.
- Carol Patterson from NZCC student teacher for 3 weeks.
- Visit from Ngaio Dalton from Parkvale School regarding their roll and future visits.

*Moved* Fiona Wiseman

*Seconded* Tina Oliver

*Carried Unanimously*

### **Fundraising Report**

- Going ahead with Creative Pads for Creative Kids note pad fundraiser as soon as we receive the order forms.
- Get started on the Calendar and Card fundraiser. An email will be sent to Abacus and Kids Art Works to see if we can do calendars with half photo and half art work.
- Nutrimetics lipsticks leaflets on sign in table – the kindergarten will receive \$1 for every lipstick sale.

### **Maintenance Report**

*Please see report attached.*

- Gates - The gate closes forcefully – this is easing up and it needs to self close so that it isn't accidentally left open.
- Buildings (Outside) - Rot in window by back door – to be dealt with when exterior of building is painted.
- Buildings (Outside) - Water dripping from spouting – Rain Works to be contacted to ensure they will come to clean out the hedgehog.
- Buildings (Outside) - Putty missing in window by the veranda – to be dealt with when exterior of building is painted.
- Buildings (Outside) - Paint flaking by back windows – to be dealt with when exterior of building is painted.
- First Aid Equipment - New Paraderm Plus required.
- Survival Kit – water needs changing. Also needs new Barley Sugars, D Battery and Puritabs.

*Moved* Caire Hemmings

*Seconded* Louise Steffert

*Carried Unanimously*

## General Business

Discussed the Government Budget in relation to how it will affect our kindergarten and its families.  
With the cuts to Funding in Early Childhood taking effect Feb 2011:

1. How will it affect your family?
2. How do you see it effecting our kindergarten?
3. Think of three points to convince the public that we need to remain 100% funded.

Website to be looked at [www.greatstart100.org.nz](http://www.greatstart100.org.nz)

Meeting closed at 8:03pm

Next meeting: **7.00pm, 11<sup>th</sup> August 2010**

Signed as a true and correct record by

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President