PARKVALE KINDERGARTEN

MINUTES OF MEETING HELD AT 7:04 PM ON THE 8TH OF DECEMBER 2010 AT PARKVALE KINDERGARTEN

Welcome

Ruth Bassett welcomed everyone to the meeting this evening

Present

Fiona Wiseman, Kylie Gilmore, Mariana Walls, Vicki Simpson, Ruth Bassett, Kim Alebardi, Vanessa France, Julia Read, Amy Battersby, Amy Carrington, Louise Steffert, Anthea Taylor, Catherine McGrath, Cushla McLaren

Apologies

Anna Finlayson

Nomination

Nominate Anthea Taylor, Amy Carrington, Catherine McGrath, Cushla McLaren to be members of the committee.

Moved Louise Steffert *Seconded* Ruth Bassett *Carried Unanimously*

Previous Minutes

Minutes of the previous meeting were passed as a true and correct record.

Moved Kim Alebardi *Seconded* Ruth Bassett *Carried Unanimously*

Matters Arising

Correspondence Inwards

Letter from the Association regarding changes that will be made next year in response to the funding cuts. Correspondence from the Association asking is we are happy to accept a $23.09 increase to the cleaning contract. This was accepted. Moved Ruth Bassett Seconded Julia Read *Carried Unanimously*

Correspondence Outwards

Inwards received & Outwards endorsed Louise Steffert *Seconded* Vanessa France *Carried Unanimously*

Banking Officer's Report

Read by Kim Alebardi

September 2010 Report

Closing balances as at 30th November 2010	- Cheque Account	$ 1204.00
	- On Call Account	$ 41098.63
Accounts for Payment – December 2010	$ 4552.25	

It was moved that the accounts be passed for payment to the amount of $4552.25

Moved Kim Alebardi *Seconded* Julia Read *Carried Unanimously*

It was moved that the accounts for January be passed for payment.

Moved Kim Alebardi *Seconded* Louise Steffert *Carried Unanimously*

Head Teacher's Report

Presented by Fiona Wiseman

Please see report attached. Some points of interest include:

- ERO visited on Thursday 18th November to do their review. We had very positive remarks and no recommendations.
- The disco was enjoyed and there was a great turn out.
- Jack Harlem's Pop brought in his Rally car.
- Trip to the Strawberry Patch then to the ice cream parlour and play ground in Napier.
- We have made several flavours of ice cream including one made of the strawberries that we collected on the trip.
- The Ministry of Education came in to re-licence the kindergarten.
- Father Xmas will be coming on the last Thursday session and if the weather is fine we will have a jousting ring/bouncy castle.
- We have had visits from teachers who will be teaching our special needs children next year.
- We have ordered new soft chairs for the adults.
- There is a list of maintenance jobs to do.
- All rolls will be full for next year.
- The AGM will be 9th February 2011
- Mariana will be taking secondment next year for two terms to Te Mata Kindergarten. We will have Karen McLaughlin.

Moved Fiona Wiseman *Seconded* Julia Read *Carried Unanimously*

Fundraising Report

Maintenance Report

Please see report attached.

- Rails on the fort need replacing.
- Tap in the sandpit needs fixing.
- Swing bolts need replacing.
- Window frame on the right hand side of the building is rotting.
- Need holes in the office bench tops for cables.
- Need to attach safety hooks on the kitchen cupboards.
- The phone needs to be attached to the wall.
- The hook on the cord in the storage area needs to be fixed.

Moved Julia Read *Seconded* Kim Alebardi *Carried Unanimously*

General Business

Meeting closed at 7:34 pm
Next meeting: ***7.00pm, 9th February 2011***

Signed as a true and correct record by

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President