

Parkvale Kindergarten

Minutes of Meeting held at 7.05pm on the 9th of March 2011 at Parkvale Kindergarten

Welcome

Louise Steffart welcomed everyone to the meeting this evening.

Present

Louise Steffart, Vanessa France, Anthea Taylor, Anna Finlayson, Kim Alebardi, Kylie Gilmore, Karen McLaughlin, Fiona Wiseman, Toni Thomson

Apologies

Ruth Bassett, Amy Carrington, Amy Battersby, Catherine McGrath, Vicky Simpson, Cushla McLaren, Julia Read

Previous Minutes

Minutes of the previous meeting were passed as a true and correct record.

Moved Vanessa France *Seconded* Louise Steffart *Carried Unanimously*

Matters Arising

Correspondence Inwards

Fundraising – Abacus Fundraising Calenders, Easy Fundraising from Hyndman Publishing, Icon Photography.

Correspondence Outwards

Banking Officers Report

Read by Kim Alebardi

March 2011 Report

Closing balances as at 28 February 2011	- Cheque Account	\$ 1700.67
	- On Call Account	\$ 41918.83

Accounts for Payment – March 2011

\$ 1068.21

It was moved that the accounts be passed for payment to the amount of \$ 1068.21

Moved Kim Alebardi

Seconded Anna Finlayson

Carried Unanimously

Head Teacher's Report

Presented by Fiona Wiseman

Please see report attached.

Some points of interest include:

- "Playing as Good Friends" continues with the completion of the children's contract
- Lots of variety in cooking
- Kitchen quotes coming in
- Back room is being cleared out
- Transition to School meeting to be held here on 30 March
- Replaced printer for children's computer
- Have changed kindergarten license to cater for any requests from people moving from Christchurch.

Moved Fiona Wiseman

Seconded Kim Alebardi

Carried Unanimously

Fundraising Report

Maintenance Report

Please see report attached.

Moved Anthea Taylor

Seconded Vanessa France

Carried Unanimously

General Business

Survey committee members for the future time and day of meetings – this will determine the next meeting.

Meeting Closed at 7.37pm

Next Meeting see survey

Signed as a true and correct record by