

Parkvale Kindergarten

Minutes of Meeting held at 7.05pm on the 8th of June 2011 at Parkvale Kindergarten

Welcome

Ruth Bassett welcomed everyone to the meeting this evening.

Present

Ruth Bassett, Louise Steffart, Vanessa France, Anthea Taylor, Kim Alebardi, Kylie Gilmore, Fiona Wiseman

Apologies

Amy Carrington, Amy Battersby, Catherine McGrath, Karen McLaughlin, Vicky Simpson, Cushla McLaren

Previous Minutes

Minutes of the previous meeting were passed as a true and correct record.

Moved Louise Steffart *Seconded* Ruth Bassett *Carried Unanimously*

Matters Arising

Correspondence Inwards

- Bronwen Bertram - underfloor insulation.
- Quotes for underfloor insulation from Tumu Building Centre, Mainstream Insulation NZ, Mitre 10 Mega. Awaiting last quote from Abode Construction before decision.
- Bronwen Bertram – major maintenance requests 2011, vinyl vs. floor boards in kitchen and artroom.
- Abacus Fundraising.
- Creative Pads for Creative Kids.

Correspondence Outwards

- Bronwen Bertram – underfloor insulation.
- Bronwen Bertram – major maintenance requests 2011, vinyl vs. floor boards in kitchen and artroom.

Banking Officers Report

Read by Kim Alebardi

June 2011 Report

Closing balances as at 31 May 2011	- Cheque Account	\$ 1421.20
	- On Call Account	\$ 24210.20

Accounts for Payment – June 2011 \$ 6182.19

It was moved that the accounts be passed for payment to the amount of \$ 6182.19

Moved Kim Alebardi *Seconded* Vanessa France *Carried Unanimously*

Head Teacher's Report

Presented by Fiona Wiseman

Please see report attached.

Some points of interest include:

- Pania has been the main learning topic for the month. To be highlighted further with a trip to see her next week.
- Order is slowly returning to the kindergarten after the new alterations.
- Audit of the books went well with only a few things to sort.

Moved Fiona Wiseman *Seconded* Ruth Bassett *Carried Unanimously*

Fundraising Report

Maintenance Report

Please see report attached.

Moved Anthea Taylor *Seconded* Vanessa France *Carried Unanimously*

General Business

Renovation Shout for all contractors involved.

Meeting Closed at 7.54pm

Next Meeting 13 July

Signed as a true and correct record by